



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Mumbai Regional Centre,,
Kapeesh Mall , MG Road, Mulund West. Mumbai 400080
Email – rcmumbai@ignou.ac.in, Ph. 022-25923159, 25925540

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Dr. E. Krishna Rao
Regional Director (i/c)

Date: 22.01.2020

Subject: Offer letter for the admission to Post Basic BSC (N) Programme
January, 2020

We wish to inform you that your name appears in the Merit List for the admission to PBBSC(N), January 2020.

This offer of admission is PROVISIONAL and is subject to the candidate fulfilling all the eligibility criteria.

You are instructed to come for the Admission Counseling on **03rd February, 2020 (Monday) at 9.00 a.m.** at **Mumbai Regional Centre, Kapeesh Mall, MG Road, Mulund West. Mumbai**

You are advised to note the following:

- a. **“This offer of admission is provisional and is based on the documents of qualification and experience submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no refund of fee will be admissible in the event of such cancellation of admission.”**
- b. The Confirmation of the admission will be informed to you by email at later date once all the admission activities are completed.
- c. No interim queries will be entertained, please.
- d. It's **compulsory** to attend the admission counselling on the specified date and time. In Absentia of the candidate, the seat will be offered to the next person in the merit order and no queries will be entertained in this regard.
- e. A register of attendance of all applicants coming for the counseling will be maintained where your signature and time of arrival for the counseling will be recorded. The time of arrival is important for the allotment of the seat.
- f. In case, you are **unable to take** admission, for any reason whatsoever, please **inform immediately** so that the candidate ranking next in order of merit can be granted admission.

-Sd-
Regional Director (i/c)

Documents to be submitted by Applicant

Carry all the Originals documents for verification and one set photocopies duly self-attested in the order mentioned below:

- 1) Original Admit Card for Entrance Test, signed by the Invigilator.
- 2) 10th Class or Matriculation or equivalent Certificates.
- 3) 10+2 Class Certificate.
- 4) Valid RNRM Registration Certificate (In case registration is done form more than one council, all such certificates).
- 5) Experience Certificate(s) on Letter Head of the competent authority with full name, date and signature with stamp).
- 6) GNM Diploma Certificate and Marks Sheets for all years.
- 7) Certificate from the organization, where the candidate is presently working to ensure the candidate is in service.
- 8) In lieu of mid-wifery, the male nurses produce the certificate in any nursing course of 6-9 months duration as recognized by Indian Nursing Council. The candidates should produce relevant documents authenticating that such nursing course is recognized and approved by the Indian Nursing Council.
- 9) Original Anti-ragging Affidavits in the prescribed formats duly Notorised and signed by Parents and Applicant separately, as given in the Prospectus.
- 10) **A Demand Draft of Rs. 20,000/-in favour of IGNOU and payable at Mumbai, towards the programme fee.**
- 11) Two Passport size Photographs

For the Applicant claiming under Reserved category

1. Category (SC/ST) Certificate for claiming SC/ST Seat.
2. OBC-Non Creamy Certificate as per Central Govt Format along with Income Certificate for claiming OBC (Non-Creamy) Seat (Certificate should not be older than 3 years). (The Annual Income under **OBC (Non Creamy Layer)** should not exceed **8.00 lakh** per annum.
3. **Latest Income Certificate issued by Govt. competent authorities**
(Applicable for OBC non creamy candidates only)
4. Certificate of Physically Handicap for claiming PH Category Seat, with a minimum of 40% disability
5. War-Window Certificate for claiming War Widow Seat.
6. Kashmiri Migrant Certificate for claiming KM Seat.

By the Applicant whose name is changed after High School (all documents listed below)

In case any change in the name (other than the one mentioned in his/her High School Certificate), then it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/surname while submitting the admission form, as given below:

- a. Attested copy of the Notification in a daily newspaper notifying the change of name.
- b. An attested copy of the Affidavit filed before the 1st Class Magistrate specifying the change in the name.
- c. An attested copy of the Marriage Card/Marriage Certificate in case of women candidates for change in **Surname**.
- d. Attested copy of the Gazette Notification reflecting the change of name/surname.

Resolving Tie Cases:

The marks and rank of candidates is put at rcmumbai.ignou.ac.in. The tie cases in the marks, the following criteria will be followed as given in the student handbook and prospectus in chronological order:

- i) **Length of relevant experience** counted after registration as RNNRM till last date of receipt of application by the University.
- ii) **Over all percentage of marks secured in GNM examination:** If the tie does not get resolved with application of length of experience, aggregate of GNM marks in all the three years will be considered for calculating merit/ rank.
- iii) **Date of Birth:** If the tie still does not get resolved Date of Birth will be considered (Candidates born earlier will have higher rank than those born later).